

**Minutes of the 813rd meeting of Toft Parish Council  
Held on Monday 8 April 2024 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), E Darbyshire and E Miles.

In attendance: Mrs A Griffiths (Minutes Secretary, LGS Services).

**Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)**

None.

**1. Apologies for absence and declaration of interests**

**1.1 To approve written apologies and reasons for absence**

Apologies were received from Cllrs Harris and Watson (both out of parish).

**1.2 To receive declarations of interests from councillors on items on the agenda**

None.

**1.3 To receive written requests for dispensations and to grant any dispensations**

None.

**2. To approve the minutes of the last meeting on 4 March 2024**

RESOLVED that the minutes of 4 March 2024 be approved as a true record and signed by the Chairman. (Prop MY, 2nd ED, unanimous)

**3. To consider any matters arising from the last or a previous meeting including**

**3.1 (3.1) Application for village-wide 20 mph zone – update**

Cllr Darbyshire reported that she had submitted the application for the 20 mph limit to CCC, and would place an article in the Calendar when the outcome was known.

**3.2 (3.2) Wildlife survey – update**

Cllr Miles reported. Further responses had been sought, with forms left at the Hub and shop and being placed in the café. Cllr Miles will enquire about the Bourn Brook survey and see whether there is any scope for linking the two surveys. The results of the survey will be placed in the Calendar but rather than producing a map, the results will be presented in a different way.

**3.3 (3.4) Assets Walk – to consider report and any actions required**

Cllr Yeadon reported that the bench opposite the Green was the last remaining bench to be refurbished and this will be undertaken when other works are carried out. Broken panes in the bus shelter had been replaced.

RESOLVED that Cllr Yeadon should carry out the refurbishment of the map board near the bus shelter.

**3.4 (3.5) Proposal for new climbing frame – consider response from manufacturer if received**

RESOLVED to note that Cllr Watson had not yet received the manufacturers' response.

**3.5 (7.0.8) Queen's Platinum Jubilee area**

**3.5.1 To consider a quotation to install a three bar fence at the back of the QPJ area**

RESOLVED to accept the quotation of £500.00 from Dean Missen to erect the fence. (Prop MY, 2nd ED, unanimous)

**3.5.2 To consider quotation for grass cutting at QPJ area if received and proposal that the grass cutting contract will now include the QPJ**

The quotation had not yet been received.

**3.6 (3.2.2 of January meeting) Refurbishment of play equipment – to consider costs of materials**

RESOLVED to approve the cost of £72.00 for the materials. (Prop MY, 2nd ED, unanimous)

Other

(7.8 of January meeting) Toft car park and fence

SCDC had repaired the potholes.

(7.4 of February meeting) – Overhanging vegetation at the Snicket  
The vegetation had been cut back.

(5.2) Grass cutting season

The contractors had replied that they would start cutting around 18 March, weather permitting.

(7.6) Birdlings notice boards

The manufacturers had replied that they expected the order to be completed by the end of March.

**4. To consider correspondence received since the last meeting requiring the Council's attention**

4.1 Toft Friends of Bourn Brook – request for funding support

RESOLVED to approve a grant of £500.00 for the purchase of monitoring equipment.  
(Prop MY, 2nd ED, unanimous)

**5. Finance, Procedure and risk assessment and use of delegated powers**

5.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the payments were approved, plus Foxcotte Tree Surgery (tree work) £684.00.

RESOLVED to approve the reimbursement of expenses of £61.00 to Cllr Yeadon for the purchase of materials for the bus shelter repairs.  
(Prop ED, 2nd EM, unanimous)

Salaries		£169.93
Toft People's Hall	Room Hire	£15.00
CAPALC	Affiliation fee	£351.03
LGS Services	Admin support March	£466.72

Credits, including allotment rent, were noted.

5.2 To receive play inspection reports and consider any work required

RESOLVED to note Cllr Watson's report that the percussion play equipment was dirty but to take no action at this stage.

RESOLVED that Cllr Yeadon should order two additional mallets for the babel drum at a cost of £55.00 per mallet.  
(Prop MY, 2nd EM, unanimous)

5.3 To consider any matter which is urgent because of risk or health and safety and relates to Council property

None.

**6. To consider any Planning or Tree works applications or related items received**

6.1 Planning applications

None.

6.2 SCDC decisions for information

6.2.1 24/00167/ADV – Land adj 80 West Street, Comberton – 1 no. internally illuminated fascia sign, 2 no. non-illuminated fascia signs, 1 no. double-sided internally illuminated totem sign, 2 no. non-illuminated post mounted signs and 2 no. banner frames – Permission granted by SCDC

6.3 Tree works applications

6.3.1 24/0359/TTCA – Manor Cottage, Church Road

RESOLVED that the Parish Council has no comments.

6.3.2 24/0294/TTCA – 3 Hardwick Road – To note response made between meetings. The Parish Council made no comments

Noted.

6.3.3 23/1311/TTCA – Meridian Court, Comberton Road – To note response made between meetings. The Parish Council made no comments

Noted.

**7. Members items and reports for information only unless otherwise stated**

7.1 Village Maintenance

Cllr Yeadon reported that he had received correspondence from a resident regarding drains outside Old Farm Court, Hardwick Road.

RESOLVED that Cllr Darbyshire should take a look after it has rained to see which drains are blocked and report these to CCC.

Two persistent water leaks, on the verge by a property on Mill Lane and another in School Lane, were reported.

RESOLVED to write to Cambridge Water to ask them to attend and repair the leaks.

Cllr Yeadon reported that the notice boards had not yet been received.

7.2 Highways

Nothing further to report.

7.3 Toft People's Hall

Nothing to report.

7.4 Footpaths

RESOLVED to note that part of a latch on a field gate was broken.

7.5 Defibrillator report

Nothing to report.

7.6 Birdlings liaison

Cllr Miles reported that once the new notice boards had been installed, she would put up the minutes and details of the Calendar and website.

7.7 Proposal that the Parish Council considers a persistent water leak in Mill Road

Taken earlier.

**8. Closure of meeting**

RESOLVED that members should continue to approach people who might be interested in joining the Parish Council.

There was no further business and the meeting closed at 7.32 pm.

Signed .....Chairman .....date.